

**TAMIL NADU POWER DISTRIBUTION CORPORATION LIMITED
(ABSTRACT)**

TNPDCL - TNEB Employees' Conduct Regulations - Obtaining No Objection Certificate before applying for Passport or undertaking any foreign trips - Simplification of process for obtaining Passport – Rule 24A of the Tamil Nadu Government Servants' Conduct Rules, 1973 - Amendments issued by the Government - Adoption in TNPDCL - Orders - Issued.

(SECRETARIAT BRANCH)

(PER) FB TNPDCL PROCEEDINGS NO.40, DATED THE 25th NOVEMBER, 2025.

Karthigai - 9, Viswavasu Varudam,
Thiruvalluvar Aandu-2056.

READ:

1. G.O.(Ms).Mo.19 Human Resources Management (A) Department, dated 28.05.2025.
2. Minutes of the 133rd Meeting of Board of TNPDCL held on 28.10.2025.

PROCEEDINGS:

The Government in G.O. first read above, have issued orders amending rule 24-A of the Tamil Nadu Government Servants' Conduct Rules, 1973 bifurcating the same into two rules viz. "24-A.Application for grant or renewal of a passport"; and "24-B.Obtaining No Objection Certificate for undertaking a foreign trip" as a measure of simplifying the process of making application for grant or renewal of passport by the Government Servants.

2. The TNEB Employees' Conduct Regulations have been framed based on the Tamil Nadu Government Servants' Conduct Rules, 1973. The regulation 27-A of TNEB Employees' Conduct Regulations is corresponding to rule 24-A of the Tamil Nadu Government Servants' Conduct Rules, 1973. Therefore, a proposal for making amendments to the said regulation suitably, based on the orders issued by the Government in G.O. first read above, has been considered and approved by the Board of TNPDCL.

3. Accordingly, in exercise of the powers conferred under Section 79(c) of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948), read with Section 185 of the Electricity Act, 2003, orders issued in G.O.Ms.No.100, Energy (B2) Department, dated 19.10.2010 and G.O.Ms.No.32, Energy (B2) Department, dated 06.03.2024, the Tamil Nadu Power Distribution Corporation Limited (formerly Tamil Nadu Electricity Board) makes the following amendments to the Tamil Nadu Electricity Board Employees' Conduct Regulations:

AMENDMENTS

In the said Regulations,

- (1) for regulation 27-A, the following regulations shall be substituted, namely:-

"27-A. Application for grant or renewal of a passport-

(1) An employee shall, apply for the grant or renewal of a passport, only after giving prior intimation letter to the Competent Authority, in such form and manner as prescribed by the Ministry of External Affairs from time to time.

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(2) Only in cases of emergency, the Competent Authority may, on an application submitted by an employee in Form-I in Schedule-IV appended to these Regulations, issue Identity Certificate or No Objection Certificate for grant or renewal of a passport in such form and manner, as prescribed by the Ministry of External Affairs from time to time.

Explanation:- For the purpose of this regulation and regulation 27-B, 'Competent Authority' means the authority as may be prescribed by the Board from time to time.

27-B. Obtaining No Objection Certificate for undertaking a foreign trip.- An employee shall undertake a trip to a foreign country only after obtaining No Objection Certificate from the Competent Authority. Application for obtaining No Objection Certificate shall be submitted in Form-I in Schedule-IV appended to these Regulations and the Competent Authority may issue the No Objection Certificate in Form-II in Schedule-IV appended to these Regulations:

Provided that the employee shall not leave India for seeking employment abroad without the prior permission of the Competent Authority.

Provided further that the employees proceeding on Haj Pilgrimage to Saudi Arabia through Tamil Nadu Haj Committee on "Temporary Haj passport with a validity of eight months for Saudi Arabia" and those proceeding on Jerusalem Pilgrimage through Government Schemes are exempted from obtaining No Objection Certificate."

(2) after Schedule-III, the following Schedule-IV shall be added, namely:-

SCHEDULE - IV

FORM - I

**(See regulations 27-A and 27-B)

**APPLICATION FOR "IDENTITY CERTIFICATE" /
"NO OBJECTION CERTIFICATE" FOR APPLYING FOR GRANT /
RENEWAL OF PASSPORT AND 'NO OBJECTION CERTIFICATE'
TO UNDERTAKE FOREIGN TRIP**

(To be filled by the applicant)

**(Serial numbers 3,4 and 5 need not be filled by the applicant in case of application for grant or renewal of passport)

| | | | |
|------|--|---|--|
| 1(a) | Name, designation, office address and scale of pay (if Selection grade, or Special grade indicate respective ordinary grade scale of pay). | : | |
| (b) | Date of Birth | : | |

| | | | |
|-----|---|---|--|
| (c) | Father/Husband's Name (as the case may be) | : | |
| (d) | Date of first appointment. | : | |
| (e) | Service particulars (i.e. the details of the posts held by the official duly specifying the period). | : | |
| (f) | Permanent address. | : | |
| (g) | Present address. | : | |
| 2. | Date of retirement. | : | |
| 3. | Name of Countries proposed to visit, and duration (need not be filled up to obtain passport to seek employment abroad). | : | |
| 4. | Purpose of visit. | : | |
| 5. | Source of funds to meet the cost of the proposed foreign travel. | : | |
| 6. | State whether any criminal prosecution is contemplated or pending against you and whether your presence as witness would be needed in any criminal case under investigation or trial. | : | |

CERTIFICATE

I undertake that I will uphold the honour and dignity of our Nation and will not indulge in any act prejudicial to the integrity and sovereignty of our Country during my travel and stay abroad.

SIGNATURE OF THE APPLICANT

(TO BE FILLED BY THE HEAD OF THE DEPARTMENT)

| | | | |
|----|---|---|--|
| 7. | Are the particulars furnished by the applicant correct as per information available with the department? | : | |
| 8. | Whether the presence of the applicant outside India, may, or likely to, prejudice the friendly relations of India with any foreign country? | : | |
| 9. | Whether the applicant at any time during the period of five years immediately preceding the date of his application, been convicted by a court in India for any offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than two years? | : | |

| | | | |
|-----|--|---|--|
| 10. | Whether any proceedings in respect of an offence alleged to have been committed by the applicant are pending before a criminal court in India? | : | |
| 11. | Whether any warrant or summons for the appearance or warrant for the arrest of applicant has been issued by a court under any law for the time being in force or whether an order prohibiting the departure from India of the applicant has been made by any such court? | : | |
| 12. | Whether the applicant has been repatriated and has not reimbursed the expenditure incurred in connection with such repatriation? | : | |
| 13. | Whether any dues are pending recovery, if so, the details thereof? | : | |
| 14. | Whether any disciplinary action is pending under regulations 8(b) of the TNEB Employees' Discipline and Appeal Regulations? | : | |
| 15. | Whether a certificate has been obtained from Special Branch C.I.D. (Security) that the applicant does not figure adversely on the security records of the Government? | : | |
| 16. | Whether any corruption charges or Vigilance enquiry is pending against the applicant? | : | |
| 17. | Is there any contractual obligation to be discharged by the applicant? (applicable in case of travel for employment only). | : | |
| 18. | Whether executed an affidavit in proper format on appropriate non-judicial stamp paper of minimum value and attested by a Notary Public in case of spouse and dependent children up to the age of 18 years of the employee requiring Identity Certificate? | | |
| 19. | Recommendation of the Head of the Department. | | |

SIGNATURE OF THE HEAD OF THE
DEPARTMENT

FORM - II

NO OBJECTION CERTIFICATE TO UNDERTAKE FOREIGN TRIP

(See regulation 27-B)

Under regulation 27-A of the Tamil Nadu Electricity Board Employees' Conduct Regulations, Thiru/Tmt./Selvi. _____ working as _____ (specify designation) in the office of _____ (specify the office) is permitted to visit _____ (specify the country/countries) from _____ to _____ (specify the dates) to see his son/daughter/other relatives/friend or as a tourist or on pilgrimage or to attend a training/ seminar/workshop/conference, (strike out which is not applicable) subject to the following conditions:-

- (i). He/she should not take up any appointment or undergo any training/seminar/workshop/conference other than the one specified, during his/her stay abroad without prior permission of the Competent Authority;
- (ii) That the Board will not be made liable for any expenditure including travel expenditure etc, in connection with his/her trip abroad;
- (iii) He/she should not tender resignation of the post held by him/her under the Board while abroad and his/her resignation of the appointment if tendered while abroad will not be accepted on any account;
- (iv) He/she should not canvass or seek any business while abroad;
- (v) This 'No Objection Certificate' is valid for a period of six months from the date of issue and it is issued only in connection with the purpose indicated above and should not be used for any other purpose."

4. The receipt of these Proceedings shall be acknowledged.

(BY ORDER OF THE BOARD)

**J.RADHAKRISHNAN
CHAIRMAN AND MANAGING DIRECTOR**

To
All Chief Engineers.
All Chief Financial Controllers/TNPDCL/TNGECL/TNPGCL & TANTRANSO.
The Chief Internal Audit Officer/Audit Branch.
All Superintending Engineers.

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All Deputy Secretaries/Secretariat Branch, Chennai-2.
All Senior Personnel Officers/Administrative Branch, Chennai-2.

Copy to:

The Chairman and Managing Director's Table, Chennai-2.
The Additional Director General of Police/Vigilance, Chennai-2.
The Managing Director/TNGECL, TNPGL and TANTRANSCO Chennai-2.
The Joint Managing Director (Finance)/TNPDC & TANTRANSCO, Chennai-2.
All Directors/TNPDC, TNPGL, TNGECL & TANTRANSCO, Chennai-2.
The Secretary/TNPDC, Chennai-2.
The Legal Adviser/TNPDC, Chennai-2.
The Industrial Relations Adviser, Chennai-2.
The Company Secretary/TNPDC & TANTRANSCO, Chennai-2.
All Under Secretaries/Secretariat Branch, Chennai-2.
The Under Secretary/TNGECL, TNPGL & TANTRANSCO, Chennai-2.
All Sections in Secretariat Branch, Chennai-2.
The Vigilance Cell, Chennai-2.

The Tamil Nadu Electricity Workers' Federation.
The Tamil Nadu Electricity Board Accounts and Executive Staffs' Union.
The Tamil Nadu Electricity Board Workers' Progressive Union.
The Central Organization of Tamil Nadu Electricity Employees' (COTEE).
The Minsara Pirivu Anna Thozhir Sangam.
The Tamil Nadu Minvariya Ianatha Thozhilalar Sangam.
The Tamil Nadu National Electricity workers' Federation (Xavier Group).
The Tamil Nadu National Electricity Workers' Federation (Swarnaraj Group).
The Tamil Nadu Electricity Board Engineers' Sangam.
The Tamil Nadu Electricity Employees' Congress (NLO).
The Tamil Nadu Electricity Board Thozhilalar Poriyalar Aykkia Sangam.
The Tamil Nadu Electricity Board Engineers' Association.
The Tamil Nadu Electricity Board Finance & Accounts Officers' Association.
The Bharathiya Electricity Employees' Federation.
The Tamil Nadu Electricity Board card Billing staffs' Union.
The Tamil Nadu Electricity Board Dr.Ambedkar Employees' Union.
The Tamil Nadu Electricity Board Engineers' Union.
The Tamil Nadu Electricity Board Employees' Federation.
The Tamilnadu Minsara Variya Pattali Thozhir Sangam.
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25-11-2025
ASSISTANT BOARD SECRETARIAT OFFICER


25.11.2025